



Registration Information 20/21

1st Year Taught Postgraduate students

Welcome to NUI Galway !

(Leagan Gaeilge Anseo)

The following outlines important information on 'how to register online' for your course.

Online registration Opens on: 15th September, 2020 and Closes on: 14th October, 2020.

**You cannot register before this date*

You **must** register online to become a student of this University. Online registration is compulsory and allows you the freedom to register for your course, pay your fees and select your modules online.

Before you start the registration process click [here](#) to see the step-through registration guide and videos.

LOGON: Click [here](#) when Online Registration opens, to log into your student portal using your ID number and password.

What is my login?

First Time Students

Your 'Username' is your Student ID number .

Password will be galwayddmm (galway and the date and month of your birthday, e.g.galway3101).

Past NUI Galway Students

You will use your old NUI Galway ID Number.

If you have forgotten your password click [here](#) for assistance.

Note: Any issues logging in or you need your password reset contact servicedesk@nuigalway.ie include your student ID number and outline the issue you are experiencing

Student ID Card	Please have a photo ready to upload before you start the registration process , (photo upload and guidelines here). Any issues please email regphotos@nuigalway.ie Student ID card distribution to be confirmed at a later date.
Fees	For all Fee queries please contact fees@nuigalway.ie directly giving your student number and outlining the issue.
Module Registration	Failure to register your modules correctly will result in: <ul style="list-style-type: none">· No access to blackboard· You will not be scheduled for an exam in that module. It is your responsibility to ensure that all details or registered modules and exemptions are correct. Should you have any queries in relation to module selection refer to your handbook or contact your relevant College * if no subjects appear on your record after registration is complete, email reghelp@nuigalway.ie as soon as possible

Blackboard	Once registered your modules will take 24 hours to appear on Blackboard. If you have any Blackboard queries please contact servicedesk@nuigalway.ie giving your student number and outlining the issue
Activate your Campus Account (CASS)	If you have not done so already, you must activate your Campus Account (CASS). This step is very important as you must change your password to secure your account. For more information click here

Registration

reghelp@nuigalway.ie

www.nuigalway.ie/registration

http://www.nuigalway.ie/registration/reghelp_home.html/continuingstudents/

